

NOBC Church Calendar/Facilities Request Form

Ministry or Activity Description: _____

Ministry Sponsoring This Activity: _____ Preschool & Children's Ministry

_____ Student Ministry

_____ Adult Ministry

_____ Educational Ministry

_____ Praise & Worship Ministry

_____ Discipleship Ministry

_____ Men's and Women's Ministry

_____ Prayer Ministry

_____ Deacon's Ministry

_____ Other: _____

Date of Calendared Activity: _____ *Time:* _____

Person Submitting Request: _____ Phone: _____

Rooms Needed: _____

Who will be opening/closing the church facilities for you? _____

Are you going to use the church van? _____ Yes _____ No

Is Childcare Needed? _____ Yes _____ No

If yes, how many preschoolers birth through five years? _____ 1st-4th grade? _____

How does this activity need to be advertised through the church office?

_____ Church bulletin _____ Harvester _____ Phone Tree

_____ Letter/postcards _____ Sunday morning announcement time

Approved: _____ Disapproved: _____

Date put on Church Calendar: _____

Air schedule if applicable: _____

OFFICE USE:
Amount paid: _____
Date paid: _____